

City of Santa Clara
INTERNATIONAL EXCHANGE COMMISSION
Minutes of the May 6, 2008 meeting

COMMISSIONERS PRESENT: Chair Peter Yoon, Maria Jensen, Jim Mathre, Yuki Ikezi,
R. Rushton Hurley and Eugene Mirabella

COMMISSIONERS ABSENT: Barbara Stahl.

CITY STAFF: Dan Beerman, Staff Liaison

VISITORS: Debi Davis and Andy Ratermann (SCA)

Recommendation for Council Action – Endorse a letter from Mayor Mahan to Carlos Encarnação, Mayor of Coimbra, Portugal, accepting his invitation and proposing a visit to Coimbra with a delegation made up of two Council Members and two Commissioners with the use of existing funds from Council and IEC budgets.

Chair Yoon called the meeting to order at 7:03 P.M.

I. Roll Call

All present except Stahl. Motion to excuse. (Jensen / Mirabella)

II. CORRECTION/APPROVAL OF MINUTES OF PREVIOUS MEETING

The minutes of April 1, 2008 were approved as amended to include under Commissioner Reports the attendance of Yoon and Mirabella at potlucks for both Coimbra and Izumo events. (Mirabella / Ikezi)

III. CORRESPONDENCE/COMMUNICATIONS

- Business cards were presented by staff to the Commissioners.
- Staff reviewed notes on a meeting with the Mayor and City Manager in response to the invitation to visit from the Mayor of Coimbra. Mayor Mahan proposed a visiting delegation that includes 2 members of the Council and 2 members of the IEC with the use of existing funds from Council and IEC budgets.

Motion: For Staff to prepare a accepting “thank you” letter from Mayor Mahan to Mayor Encarnação proposing the visit as recommended and request that Council endorse the letter.
Passed (Mirabella / Jensen)

IV. PUBLIC PRESENTATIONS

Andy Ratermann (SCA and Santa Clara Unified Board of Education) showed a video presentation of the recent trip to Izumo with a group of 90, including 45 student musicians of the Santa Clara Symphonic Youth Honor Band.

V. SISTER CITIES ASSOCIATION

A. SCA Report (attached)

Debi Davis presented the monthly report. Key takeaways:

- Linda Eserini was voted onto the Board in the role of Parliamentarian
- NorCal awarded \$400 to a Santa Clara student, Shahriyar Reza, towards his attendance at the Sister Cities International converence in Kansas City

VI. NEW BUSINESS

A. Sister City International Conference

Stahl will not be able to attend.

B. Survey of Other City's Programs Update

Staff to start compilation of the surveys.

C. Subcommittee Report

Mathre, Hurley and Jensen met at the City Library to start the report process. They requested from staff for the Criteria for Sister City Selection and sample sister city requests. The next meeting will be on May 28th, 6 P.M. in the Staff conference Room.

D. Discuss Outline of Sister Cities Report to Council

No additional discussion.

VIII. COMMISSIONER REPORTS

- Mathre, Hurley and Jensen met for Sub-Committee work.
- Hurley will take a group of students to Japan this summer.
- Hurley met with John Hartnett of the Limerick committee
- Hurley reported on an Alumni group from Santa Clara University to visit Limerick
- Hurley reported on an invitation for a band to visit Limerick for St. Patrick's Day parade.
- Yoon visited Buscher Middle School for Ratermann's report to that school.

IX. COMMISSION ACTION ITEMS

Commissioner	Action	Date Due
All	Visitor Gift Ideas	Open
Mathre, Mirabella	Report on other Sister City programs	6/03/08
Staff	Badges	July
Mathre, Jensen, Hurley	Subcommittee meeting on Council Report outline	6/03/08
Staff	Publish public notice of the Sub-Committee Meeting	5/27/08
Staff	Compile Surveys	6/03/08
Staff	Send requested information to Sub-Committee	5/27/08

X. ADJOURNMENT

The next regular meeting is scheduled for Tuesday, June 3, 2008 at 7 PM in the City Manager's Staff Conference Room. The meeting was adjourned at 8:42 PM (Mathre / Mirabella). There will be no meeting in July.

Respectfully submitted,

Jim Mathre, Recording Secretary



Santa Clara Sister Cities Association

Coimbra, Portugal Izumo, Japan

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Report to the International Exchange Commission May 6, 2008

Izumo Update – Vi Vo and Estevan Ornales, Izumo Class of 2008 are scheduled to leave in July. To date we have not received confirmation from Judy Tran for travel dates.

New Officer – Linda Eserini was voted in as our Parliamentarian at our last meeting April 16, 2008. She has demonstrated her knowledge of Roberts Rules of Order by keeping the last meeting to only an hour and a half. We wish her much success.

NorCal Board Meeting – April 12, 2008, the NorCal Board met in Sonoma. Shahriyar Reza had applied for the SCI Conference Sponsorship through the NorCal Board. They approved his application, awarding him \$400.00 to pay for his registration. Sister Cities will pay for airfare to the Kansas City Conference. Shahriyar will be doing a presentation at the NorCal Conference October 18, 2008.

Past Presidents' Dinner – Friday, May 30, 2008 at China Stix at 6:30
Save the date : Invitations to come, price approximately \$ 20.00 per person

BBQ Potluck – Sunday, July 13, 2008 at the Senior Center : Save the date
Fliers will be sent out by mid June.

Respectfully submitted by:
Debi Davis
President
Santa Clara Sister Cities Association